

**ATTENDEES**

ICOA:

Carey Ann Spears—  
Commissioner

Council Members:

Leslie Crane—Benewah  
Velda Ausman-Benewah  
Bobby Rogers-Benewah  
Jack Bowlin— Benewah  
Jonnie Bradley—Bonner  
John Albee—Kootenai  
Colleen Allison - Kootenai  
Amy Bartoo— Kootenai  
Tanya Chestnut—Kootenai  
Rob Myklebust—Kootenai  
Dennie Seymour—Kootenai

Service Provider

Representatives:

Rosemary Niemier—Benewah/  
Fernwood  
Mike Gardner—Kootenai/  
Worley  
Ellen Weissman—Sandpoint  
Barb Kovacs—Boundary  
Allison McArthur

Staff:

Jeffery Hill  
Ryan Sheppard  
Erin Anders  
Bob Small  
Marilyn Anders

The Advisory Council meeting was called to order at 10:30am by the council vice-president, Tanya Chesnut. Introductions were made all around.

**INTERIM-PRESIDENT’S (VICE-PRES REPORT) .....** Tanya Chesnut

Jeffery and Tanya expressed the sorrow by the news of the passing away of Larry Verhei, AAANI Advisory Council Chair in March. It was shared how much Larry loved the Area Agency and the gratitude we had for all he did for the Agency, to include all of the fundraising that he participated in to help raise funds for the endowment. It was expressed that he would be greatly missed and that we wished his partner Wayne and his family well in the future.

As Vice-Chair, Tanya agreed- to step up to the plate to accept being nominated as Chair of the Advisory Council. The motion was presented and unanimously accepted.

Jeffery and Tanya presented the minutes of the November 2014 Advisory Council meeting for approval. It was motioned for the minutes of the previous meeting to be accepted as presented with the change brought by John Albee. Wording added “one at large” to the previous meeting notes under the “Good for the Order” section. It was seconded via motion. All were in favor and the motion carried.

**DIRECTOR’S REPORT .....** Jeffery Hill

Jeffery expressed his gratitude for Larry’s involvement in the agency and shared how much he will be missed. He also shared his appreciation to be a part of the Area Agency on Aging of North Idaho and shared that he felt the agency was moving forward in a positive fashion.

Jeffery shared the purpose of this meeting was to review the General Orientation and the Area Agency for new members, as well as current members. The staff would be providing an overview of services and programs. Jeffery announced the agency continues to do awareness and presence by attending community events, visiting frequently with senior nutrition sites and being involved where appropriate. He stressed that internal education regarding the staff to provide excellent customer service is a stronghold in the philosophy of operations.

Jeffery shared updates at the ICOA meeting that was held in Boise. It was also discussed of ICOA’s annual review progress as well as the State Strategic plan.

**Program updates:**

- The Area Annual Review plan was accepted by ICOA. The agency has corrected items and issues as identified.
- ICOA has continued to process a new designee for Area III Agency on Aging.

**FISCAL REPORT: ..... Marilyn Anders**

Endowment Fund: The endowment currently stands at \$ 40,554.07, up from \$32,979.57. The endowment remains on track for growth. Efforts are continuously being made to move the endowment forward. The agency has streamlined the website regarding information.

Budget Updates: Marilyn reviewed the Agency's current budget and explained various facets during the overvie of the agency. The following programs were reviewed:

**Case Management/I & A/Transportation/Home Delivered & Congregate Meal Programs/Homemaker Services/Family Caregiver Respite:** Need to reduce funding/family and increase number of families served.

**POWER POINT PRESENTATION—OVERVIEW AND ORIENTATION OF AREA AGENCY ON AGING:.....  
Jeffery Hill/ Marilyn Anders/ Ryan Sheppard/ Bob Small**

**TOPICS COVERED:**

- UMBRELLA AGENCY**
- FUNDING SOURCES**
- WHO QUALIFIES**
- AGENCY PARTNERS**
- FINANCIAL**
- INFORMATION AND ASSISTANCE**
- CARE TRANSITIONS**
- ADULT PROCTION SERVICES**
- CARE TRANSITIONS SERVICES**
- OMBUDSMAN PROGRAM**
- RETIRED AND SENIOR VOLUNTEER PROGRAM**
- ENDOWMENT**
- QUESTIONS AND WRAP UP**

**ICOA REPORT: Carey Spears**

Carey reported on community outreach and also on the ongoing situation and time spent on Area III and their de-designation. The contingency plan continues to be in place . An RFP ad been submitted and awaiting results. She also discussed SNF/ALF (Nursing Homes and Assisted Living Homes) regulations regarding staffing and that Sam Haws, Administrator at ICOA has brought these concerns to the Health & Welfare committee

## FOR THE GOOD OF THE ORDER:

- Jonnie discussed outreach at various health fairs. Both Jonnie and Carrie suggested conducting more additional outreach events when possible, to include the very small communities, ie Priest River and Fern wood.
- It was reported that SASI received a \$110k Block Grant and PFSC received \$150k.
- John Albee discussed the benefits of having NIC as our umbrella agency..
- Care suggested there be a little bit more time at the end of the meeting for additional topics under the “:For Good of the Order”. Tanya indicated we would look at extending it to maybe 10 minuets instead of 5 minutes.
- Tanya Chesnut motioned that we wrap up the meeting to end on time and asked for a motion.

The meeting adjourned at 12:10 p.m.

Sent for Approval Via E-mail.

Next Meeting: November 17, 2015